

Accrediting Commission for Community and Precollegiate Arts Schools

FACULTY RECORD REPORT

(Required for each full-time and part-time faculty member if school chooses Option 1)

School _____

Name _____ **Date** _____

Date of Appointment _____

Nature of Assignment: Full-Time Part-Time – *please indicate the fraction (e.g., 1/2, 1/4, etc.)* _____

Level of Teaching (*check all that apply*): Pre-school Elementary Secondary Adult

Administrative Position (*if applicable*): _____

A. Education and Training

Degrees, Diplomas, etc.	Institution	Date Completed or Expected	Major Field	Minor Field

B. Teaching Assignment

1. If you give instruction in applied arts in individual lessons, please supply the following information:

I teach (*e.g., piano, voice, composition*) _____. This term, I devote _____ clock hours to this type of teaching each week.

2. Please supply the following for class or ensemble courses you teach regularly over a three-year period.

Class or Ensemble Title and Number, if applicable	Clock Hours of Teaching Per Week

C. Attached Summary

Attach to each Faculty Record Report a brief summary. The summary can be in the format provided by each faculty member; however, it **must** contain the following information:

- Name
- Major professional activities, experiences, performances, publications, and honors (with particular focus on the last five years)